AGENDA

UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES

November 1, 2007

SECTION I - GENERAL AND ACADEMIC MATTERS

- A. APPROVAL OF MINUTES OF SEPTEMBER 6, 2007, MEETING
- B. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION
- C. REPORT OF THE LONG-RANGE PLANNING COMMITTEE
- D. PRESIDENT'S REPORT
- E. APPROVAL OF CANDIDATES FOR DEGREES

SECTION II - FINANCIAL MATTERS

- A. ANNUAL REPORT OF STUDENT FINANCIAL ASSISTANCE
- B. REPORT OF THE FINANCE/AUDIT COMMITTEE
- C. APPROVAL OF ANTHEM BLUE CROSS/BLUE SHIELD GROUP HEALTH INSURANCE AND HEALTH RESOURCES, INC. DENTAL INSURANCE PREMIUM RATES
- D. APPROVAL OF WELBORN HMO GROUP HEALTH INSURANCE AND HEALTH RESOURCES, INC. DENTAL INSURANCE PREMIUM RATES
- E. APPROVAL OF SECTION 125 FLEXIBLE BENEFIT PLAN ADMINISTRATIVE FEE
- F. REPORT OF THE CONSTRUCTION COMMITTEE
- G. APPROVAL OF AUTHORIZING RESOLUTION FOR THE UNIVERSITY CENTER EXPANSION/RENOVATION PROJECT
- H. APPROVAL OF AUTHORIZING RESOLUTION FOR THE BUSINESS AND ENGINEERING CENTER PROJECT
- I. UPDATE ON CURRENT CONSTRUCTION PROJECTS

SECTION III - PERSONNEL MATTERS

A. APPROVAL OF PERSONNEL ACTIONS

AGENDA

SUPPLEMENTAL INFORMATION

UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES

November 1, 2007

SECTION I - GENERAL AND ACADEMIC MATTERS

- A. APPROVAL OF MINUTES OF SEPTEMBER 6, 2007, MEETING Need motion to approve
- B. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION Call on Vice President Krug
- C. REPORT OF THE LONG-RANGE PLANNING COMMITTEE Call on Mr. Calloway

The Long-Range Planning Committee will meet prior to the Board of Trustees meeting on November 1, 2007. A report will be presented.

- D. PRESIDENT'S REPORT Call on President Hoops
- E. APPROVAL OF CANDIDATES FOR DEGREES Call on Provost Bennett

The candidates for master, baccalaureate, and associate degrees to be conferred December 8, 2007, are listed in Exhibit I-A.

<u>Approval</u> to award the degrees presented in Exhibit I-A, subject to the completion of all requirements, <u>is recommended.</u>

SECTION II - FINANCIAL MATTERS

A. ANNUAL REPORT OF STUDENT FINANCIAL ASSISTANCE - Call on Vice President Parrent

A summary will be presented on student financial assistance administered by the University during the 2006-2007 academic year.

B. REPORT OF THE FINANCE/AUDIT COMMITTEE - Call on Mr. Knight

The Finance/Audit Committee will meet prior to the Board of Trustees meeting on November 1, 2007. A report will be presented.

C. APPROVAL OF ANTHEM BLUE CROSS/BLUE SHIELD GROUP HEALTH INSURANCE AND HEALTH RESOURCES, INC. DENTAL INSURANCE PREMIUM RATES — Call on Vice President Brinker

The University of Southern Indiana offers two health insurance programs through Anthem Blue Cross/Blue Shield - the Blue Access 200 Plan (Preferred Provider Organization - PPO) and the Blue Access 500 Plan (Preferred Provider Organization - PPO).

A comprehensive review of claims from both Anthem health plans indicates medical and drug claims totaled 80.16 percent of paid premiums under the Cost Plus funding arrangement. Anthem projects an increase of approximately 18 percent in claims in 2008 based on trend factors of 13 percent for medical and 15.5 percent for prescription drugs.

In 2007, the University continued the use of the Cost Plus financial arrangement implemented in 2005 to minimize the impact of annual rate increases. Under this arrangement, Anthem pays claims for the University. The University is billed for actual claims paid for covered persons and administrative services which include utilization management and PPO access fees, and Stop Loss coverage. Under this arrangement, the University determines the level of reserves to be held and holds the reserves. While the University assumes additional risk under this funding arrangement, the Stop Loss coverage, both specific and aggregate, limits the University's overall exposure. At the same time, the University receives the advantage of favorable claims immediately, rather than through an annual settlement.

The University will continue to provide prescription drug coverage to retirees according to the guidelines set forth by the Medicare Prescription Drug Improvement and Modernization Act of 2003 (Medicare Part D). The Blue Access 200 Plan provides creditable prescription drug coverage based on an actuarial attestation of the plan. The University will receive a federal subsidy for providing the prescription drug coverage for retirees in 2008.

The following items provide 2008 plan renewal information for the Anthem Blue Cross/Blue Shield Group Health Insurance and Health Resources, Inc. Dental Plans.

BLUE ACCESS 200 PLAN - (PREFERRED PROVIDER ORGANIZATION: PPO)

The Blue Access 200 Plan is designed with elements of a managed care plan as an incentive to reduce medical costs. The Blue Access 100 Plan was first offered with the 1999 renewal. Effective January 1, 2007, the plan became the Blue Access 200 Plan due to an increase in the deductible. The following monthly premium rates for the Blue Access 200 Plan are recommended for a 12-month period beginning January 1, 2008.

The proposed medical premium rates for the Blue Access 200 Plan for 2008 reflect a 7.5 percent increase for single memberships, a 5.4 percent decrease for employee and child(ren) memberships, a 5.1 percent decrease for employee and spouse memberships, and a 5.4 percent increase for family memberships for active employees. The proposed medical premium rates for the Blue Access 200 Plan for 2008 reflect an 8.2 percent increase for retiree (over 65) memberships.

There is one plan design change recommended for 2008:

Urgent Care Visit Co-Payment – Change from \$25 to \$35

For 2008, the University proposes continuation with the Cost Plus financial arrangement.

The 12-month renewal rates effective January 1, 2008, for Health Resources, Inc. dental insurance reflect a 3 percent rate increase for single memberships and a 1.5 percent rate increase for employee and child(ren), employee and spouse, and family memberships. A comprehensive review of claims paid by Health Resources, Inc. indicates dental claims totaled 88.26 percent of paid premiums for the time period of July 2006 through June 2007. The renewal rates effective January 1, 2008, are determined by claims experience by membership group for USI employees and dependents and increased dentists' fees.

The 2008 insurance rates include a contribution for funding the liability for post-retirement benefits.

Anthem Blue Cross/Blue Shield - Blue Access 200 Plan and Health Resources, Inc. provide the primary health/dental insurance for 395 active employees and 143 retirees. The University contribution for medical and dental coverage and for funding the liability for post-retirement benefits for active employees is 75 percent of the total premium.

<u>Approval</u> to renew the master policies with Anthem Blue Cross/Blue Shield – Blue Access 200 Plan, including plan design changes, and Health Resources, Inc. with the following rate schedule using the Cost Plus financial arrangement is recommended.

2008 MONTHLY PREMIUM RATES ANTHEM BLUE CROSS/BLUE SHIELD – BLUE ACCESS 200 PLAN

	BC/BS MEDICAL PREMIUM	HRI DENTAL PREMIUM	POST- RETIREMENT CONTRIBUTION	2008 TOTAL MONTHLY PREMIUM	2007 TOTAL MONTHLY PREMIUM
Single	\$439.54	\$22.84	\$8.50	\$470.88	\$439.68
Employee + Child(ren)	\$737.78	\$55.80	\$22.00	\$815.58	\$856.87
Employee + Spouse	\$980.48	\$47.26	\$22.00	\$1,049.74	\$1,101.74
Family	\$1,199.40	\$81.54	\$22.00	\$1,302.94	\$1,240.08
Over 65 (Retired)	\$291.55	\$22.84	\$8.50	\$322.89	\$297.81

BLUE ACCESS 500 PLAN - (PREFERRED PROVIDER ORGANIZATION: PPO)

The Blue Access 500 Plan, first offered with the 2004 renewal, provides employees with a second PPO option in their selection of medical insurance plans. The Blue Access 500 Plan is designed with elements of a managed care plan as an incentive to reduce medical costs. The following monthly premium rates for the Blue Access 500 Plan are recommended for a 12-month period beginning January 1, 2008.

The proposed medical premium rates for the Blue Access 500 Plan for 2008 reflect an 8.8 percent increase for single memberships, a 2.7 percent decrease for employee and child(ren) and employee and spouse memberships, and a 6.8 percent increase for family memberships for active employees. The proposed medical

premium rates for the Blue Access 500 Plan for 2008 reflect a 5.5 percent decrease for retiree (over 65) memberships.

No plan design changes are recommended for 2008.

For 2008, the University proposes continuation with the Cost Plus financial arrangement.

The 12-month renewal rates effective January 1, 2008, for Health Resources, Inc. dental insurance reflect a 3 percent rate increase for single memberships and a 1.5 percent rate increase for employee and child(ren), employee and spouse, and family memberships. A comprehensive review of claims paid by Health Resources, Inc. indicates dental claims totaled 88.26 percent of paid premiums for the time period of July 2006 through June 2007. The renewal rates effective January 1, 2008, are determined by claims experience by membership group for USI employees and dependents and increased dentists' fees.

The 2008 insurance rates include a contribution for funding the liability for post-retirement benefits.

Anthem Blue Cross/Blue Shield - Blue Access 500 Plan and Health Resources, Inc. provide the primary health/dental insurance for 249 active employees and three retirees. The University contribution for medical and dental coverage and for funding the liability for post-retirement benefits for active employees is equal to the amount contributed to the Blue Access 200 Plan.

<u>Approval</u> to renew the master policies with Anthem Blue Cross/Blue Shield – Blue Access 500 Plan and Health Resources, Inc. with the following rate schedule using the Cost Plus financial arrangement <u>is recommended</u>.

2008 MONTHLY PREMIUM RATES ANTHEM BLUE CROSS/BLUE SHIELD – BLUE ACCESS 500 PLAN

	BC/BS MEDICAL PREMIUM	HRI DENTAL PREMIUM	POST- RETIREMENT CONTRIBUTION	2008 TOTAL MONTHLY <u>PREMIUM</u>	2007 TOTAL MONTHLY PREMIUM
Single	\$380.02	\$22.84	\$8.50	\$411.36	\$380.12
Employee + Child(ren)	\$650.18	\$55.80	\$22.00	\$727.98	\$745.52
Employee + Spouse	\$862.06	\$47.26	\$22.00	\$931.32	\$954.90
Family	\$1,042.76	\$81.54	\$22.00	\$1,146.30	\$1,078.59
Over 65 (Retired)	\$289.54	\$22.84	\$8.50	\$320.88	\$337.13

D. APPROVAL OF WELBORN HMO GROUP HEALTH INSURANCE AND HEALTH RESOURCES, INC. DENTAL INSURANCE PREMIUM RATES – Call on Vice President Brinker

The University of Southern Indiana has offered Welborn HMO/Health Resources, Inc. as an alternative health/dental benefit program since October 1988. Welborn HMO is administered locally and currently provides services to approximately 30,000 members in the local area. In 2007, Welborn HMO added an out-of-area network, Multiplan National, to provide in-network benefits to employees who live outside the local area. The enhanced network is an added benefit for active employees, dependents, and retirees who live outside the local service area.

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A comprehensive review of USI claims for the Welborn HMO indicates medical and prescription drug claims totaled 98.54 percent of paid premiums for the time period of June 2006 through May 2007.

The University will continue to provide prescription drug coverage to retirees according to the guidelines set forth by the Medicare Prescription Drug Improvement and Modernization Act of 2003 (Medicare Part D). Welborn HMO provides creditable prescription drug coverage based on an actuarial attestation of the plan. The University will receive a federal subsidy for providing the prescription drug coverage for retirees in 2008.

The proposed medical premium rates for the Welborn HMO for 2008 reflect an 11.9 percent rate increase for active employee memberships. The expected medical premium rates for retiree (over 65) memberships reflect an 11.9 percent rate increase, but will not be confirmed until mid-November 2007.

There is one plan design change recommended for 2008:

• Deductible – Increase from \$100/\$200 to \$200/\$400

The 12-month renewal rates effective January 1, 2008, for Health Resources, Inc. dental insurance reflect a 3 percent rate increase for single memberships and a 1.5 percent rate increase for employee and child(ren), employee and spouse, and family memberships. A comprehensive review of claims paid by Health Resources, Inc. indicates dental claims totaled 88.26 percent of paid premiums for the time period of July 2006 through June 2007. The renewal rates effective January 1, 2008, are determined by claims experience by membership group for USI employees and dependents and increased dentists' fees.

The 2008 insurance rates include a contribution for funding the liability for post-retirement benefits.

Welborn HMO and Health Resources, Inc. provide the primary health/dental insurance coverage for 123 active employees and 19 retirees. The University contribution for medical and dental coverage and for funding the liability for post-retirement benefits for active employees is 75 percent of the total premium.

<u>Approval</u> to renew the master policies with Welborn HMO, including plan design changes, and Health Resources, Inc. with the following rate schedule <u>is recommended</u>.

2008 MONTHLY PREMIUM RATES WELBORN HMO

	WELBORN MEDICAL PREMIUM	HRI DENTAL <u>PREMIUM</u>	POST- RETIREMENT CONTRIBUTION	2008 TOTAL MONTHLY <u>PREMIUM</u>	2007 TOTAL MONTHLY PREMIUM
Single	\$349.18	\$22.84	\$8.50	\$380.52	\$342.78
Employee + Child(ren)	\$674.24	\$55.80	\$22.00	\$752.04	\$679.63
Employee + Spouse	\$748.78	\$47.26	\$22.00	\$818.04	\$737.84
Family	\$1,050.40	\$81.54	\$22.00	\$1,153.94	\$1,041.19
Over 65 * (Retired)	\$289.41	\$22.84	\$8.50	\$320.75	\$301.40

^{*} Expected 2008 medical premium rates

E. APPROVAL OF SECTION 125 FLEXIBLE BENEFIT PLAN ADMINISTRATIVE FEE – Call on Vice President Brinker

The Section 125 Flexible Benefit Plan, which was implemented in 1990 and expanded in 1992, allows enrolled employees to pay medical insurance premiums, dependent care expenses, and uninsured medical expenses with pre-tax dollars. Participation in the program has been steady since its introduction. Approximately 27.5 percent of eligible employees participate in the uninsured medical expense and dependent care reimbursement plans, and 99.4 percent of employees with medical insurance are enrolled in the premium-only portion of the plan. In calendar year 2005, the University contracted with The Nyhart Company to administer the Section 125 Flexible Benefit Plan.

During the 2006 plan year, University savings were \$154,056 due to reduced FICA tax (Social Security and Health Insurance).

The current administrative fee for the Section 125 Flexible Benefit Plan is \$5.25 per-participant per month. Renewal rates from The Nyhart Company reflect no rate increase for a 12-month guarantee period effective January 1, 2008.

<u>Approval</u> to renew the contract with The Nyhart Company beginning January 1, 2008, to administer the Section 125 Flexible Benefit Plan with the quoted per-participant rate is recommended.

F. REPORT OF THE CONSTRUCTION COMMITTEE - Call on Mr. Knight

The Construction Committee will meet prior to the Board of Trustees meeting on November 1, 2007. A report will be presented.

G. APPROVAL OF AUTHORIZING RESOLUTION FOR THE UNIVERSITY CENTER EXPANSION/RENOVATION PROJECT – Call on Vice President Rozewski

Approval of the following resolution is recommended.

- WHEREAS, the University of Southern Indiana Board of Trustees wishes to proceed with the planning and construction of the University Center Expansion/Renovation Project as submitted in the 2003-2005 Capital Improvement Budget Request, authorized by the 2003 Indiana General Assembly, and supplemented by the 2006 Indiana General Assembly; and
- WHEREAS, the project, which is not eligible for fee replacement, received bonding authorization in the amount of \$13.75 million from the General Assembly; and
- WHEREAS, this bonding authorization will be supplemented by the proceeds of previous borrowing and various reserves and fund balances, such that a \$17,650,000 project is planned; and
- WHEREAS, approvals may be required between the regular meetings of the Board of Trustees:
- NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees authorizes the Construction Committee to approve design plans, cost estimates, and construction schedules; to review construction bids; to award contracts or reject any or all construction bids for the project; and to report the progress of the project to the Board of Trustees;
- FURTHER RESOLVED that the Treasurer is authorized to issue a Request for Proposal to solicit investment banking firms interested in providing service to the University in financing the University Center Expansion/Renovation Project;

- FURTHER RESOLVED that the Finance/Audit Committee is authorized to evaluate results of investment banking proposals; accept a proposal or reject all proposals; approve all financing plans on behalf of the Board of Trustees; and report its actions to the Board:
- FURTHER RESOLVED that the President is authorized to request the Indiana Commission for Higher Education, the Indiana State Budget Committee, and the Governor of the State of Indiana to approve the University Center Expansion/Renovation Project.

H. APPROVAL OF AUTHORIZING RESOLUTION FOR THE BUSINESS AND ENGINEERING CENTER PROJECT – Call on Vice President Rozewski

Approval of the following resolution is recommended.

- WHEREAS, the University of Southern Indiana Board of Trustees wishes to proceed with the planning and construction of the Business and Engineering Center project as submitted in the 2005-2007 Capital Improvement Budget Request, with design authorized by the 2005 Indiana General Assembly and construction funding authorized by the 2007 Indiana General Assembly; and
- WHEREAS, the project, which is eligible for fee replacement, therefore received additional bonding authorization in the amount of \$29,900,000 from the General Assembly; and
- WHEREAS, approvals may be required between the regular meetings of the Board of Trustees:
- NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees authorizes the Construction Committee to approve design plans, cost estimates, and construction schedules; to review construction bids; to award contracts or reject any or all construction bids for the project; and to report the progress of the project to the Board of Trustees;
- FURTHER RESOLVED that the Treasurer is authorized to issue a Request for Proposal to solicit investment banking firms interested in providing service to the University in financing the Business and Engineering Center Project;
- FURTHER RESOLVED that the Finance/Audit Committee is authorized to evaluate the results of investment banking proposals; accept a proposal or reject all proposals; approve all financing plans on behalf of the Board of Trustees; and report its actions to the Board:
- FURTHER RESOLVED that the President is authorized to request the Indiana Commission for Higher Education, the Indiana State Budget Committee, and the Governor of the State of Indiana to approve the Business and Engineering Center Project.
- I. UPDATE ON CURRENT CONSTRUCTION PROJECTS Call on Vice President Rozewski

A report will be presented on the status of current construction projects.

SECTION III – PERSONNEL MATTERS

A. APPROVAL OF PERSONNEL ACTIONS - Call on Provost Bennett

1. Retirement

Chair of Department of Geology and Physics and Professor of Geology <u>Norman R. King</u>, in accordance with the early retirement policy, has requested retirement effective July 1, 2009, including leave with pay for the period January 4, 2009, through May 10, 2009. Severance pay based on 21 years of service to the University will be paid as of June 30, 2009.

Associate Professor of Journalism Ronald C. Roat, in accordance with the early retirement policy, has requested retirement effective April 15, 2008, including leave with pay for the period November 15, 2007, through April 14, 2008. Severance pay based on 21 years of service to the University will be paid as of April 30, 2008.

2. Emeritus Status

It is recommended that the following faculty member be retired officially with the effective date shown and that the appropriate emeritus title, as indicated, be conferred:

Chair Emeritus of Department of Geology and Physics and Professor Emeritus of Geology Norman R. King 21 years at USI, effective July 1, 2009

CANDIDATES FOR DEGREES UNIVERSITY OF SOUTHERN INDIANA December 8, 2007

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